

“Simply amazing,
and amazingly simple!”



DMC

The Data Management Console
for OpenText Content Server

Driving your data management initiatives faster
and even easier than you thought possible.

DMC is the most intuitive and powerful Data Management Suite available for OpenText Content Server today. While bulk loading and data migration is an important element of Data Management, DMC is designed to allow Information, Data, Document and Records Managers to actively, and easily, manage many other elements such as system and custom metadata, objects structures and permissions, business record information...all aimed at improving data integrity within your Content Server environment.

The most powerful aspect of DMC is the absolute simplicity and intuitive nature of the interfaces and processes - designed by the business for the business - ensuring that no low level technical skills such as SQL and/or XML, and absolutely no scripting, are required to transform the integrity of your Content Server data.

Modules Detailed Features and Functions For Content Server CS10.x and CS16.x

DMC-XT : External Data Management

Fileserver and/or external drive migration (FileTree) - A fast simple spreadsheet view of your File Server / Share Drive data
Single-click' Data Extraction process from to simple XLSX format where you can discover and cleanse prior to migration: -

- Tree Files** – Extract FilePath, Filename, FileSize, File Type, Original Create Date, Last Modified Date, Last Accessed, Owner
- File Copy** - Create Sub-sets in XLSX and bulk copy files between locations on your network drives
- File Rename** - identify file name duplication and bulk rename files on your network drives
- Data Cleanse** - Identify and remove file duplication, temp and shortcut files creating a clean unique data set for migration
- XLSX Load Format** – Create load sheets in XLSX format, inserting Destination Path column, and metadata column per attribute as required
- Object Load** - Create new folder structure 'on-the-fly' where it does not previously exist
- Object Load** - Add multiple categories and apply attribute values and Record Classification data from a single spreadsheet
- Object Load** - Automatically upgrades categories if required before applying and/or adding attribute values
- Object Export (CS)** - Export latest version of documents from a target folder and all its document object content to an external drive
- Object Export (XLSX)** - Export latest version of documents from a XLSX data set to an external drive, complete with file-plan structure

DMC-TM : Taxonomy Management

- Data Extract** - Extract Document and Folder structure data complete with detailed selectable metadata
- Data Extract** - Extract data for Documents Only
- Data Extract** - Extract data for Folder Structure Only
- Data Extract** - Extract target object (and sub-structure) Path or full Object path from the Enterprise level
- Extract by Category** – Extract all objects from target level that have a specific category applied (assist removal of redundant categories)
- Data Update** - Apply Blanks Option - Remove unwanted values.
- Data Update** - Edit / Populate & Update system attribute data e.g. Object Name, Description, Max Versions.
- Data Update** - Edit / Populate & Update custom category metadata on multiple categories in a single process
- Data Update** - Automatically upgrades categories if required before applying and/or adding attribute values
- Data Update** - Apply new categories 'on-the-fly' to objects with a single attribute header in the Update XLSX file
- Object Copy** - Create subset from extracted XLSX and copy high volumes of documents from disparate folder structures in a single process
- Object Move** - Create subset from extracted XLSX and move high volumes of documents from disparate folder structures in a single process
- Category Remove** – Remove Categories from all objects contained in a XLSX file (facilitates redundant category removal)
- Object Delete** - From extracted XLSX create subset and mass delete high documents from disparate folder structures in a single process
- Max Versions** - Extract number of current version and Max Version setting, then reset Max Versions and purge versions in a single process

DMC-AX : Permissions Management

Extract, Edit, Update, Add and Remove mass permissions on complex object structures – easily. Outputs selectable system metadata and identifies ACL Groups, Users and their permissions and also Owner Groups and Owner User in a simple single process.

- Extract** - single click extraction of permissions from complex structures and objects to a simple XLSX format
- Edit** - Change permissions for selectable Groups Users from any point in the extracted structure or on selected objects
- Edit** - Change Owner Group or Owner user e.g. change userid(deleted) if they have left the organization
- Updates** – save your edits to XLSX and single-click' upgrade of permissions on your selected structure and/or objects
- Add** - add groups/users and their permissions to any or multiple folders and/or objects
- Remove** - create a sub-set from the extraction XLSX and remove Groups/Users access from multiple folders and objects in a single process
- Inherit** - single inherit process (11k-12k objects per hour) for multiple changes Add/Change/Remove from a target folder to all sub-objects

DMC-RM : Manage your Content Server Record Management Classification and all Record Information details

- Apply** (New Objects) - RSI and Record Information during migration / loading from a single row per record (see ObjectXS above)
- Extract** (RM Deployment on Existing Objects) - Extract your structure and objects with the RM schema to a simple XLSX format.
- Update** (RM Deployment on Existing Objects) - Populate your RM Schema with a single column per attribute and update from your XLSX
- Extract** (Existing Record Details) - Extract your structure and objects with your existing Record Information Details to a simple XLSX form
- Update** (Existing Record Details) - Edit, Populate and Update your Record Information Details and 'single-click' update from your XLSX

DMC-PO : Manage Content Server Physical Objects

- Load** - Add new Physical Objects, structures, category metadata and RM Classification data from a single simple XLSX format
- Extract** - Physical Object data including structures, objects and metadata to a simple XLSX format
- Update** – Improve the integrity of your Physical Objects metadata with bulk updating in a simple single process
- Delete** - Create sub-sets of Physical Objects no longer applicable and perform high volume deletion from you XLSX in a single process

DMC-MAIL : PST File Content Management

- PST Extract** – Extract, discover and cleanse a complete set of your PST file message data in a simple spreadsheet format
- PST Export** – All messages form a PST file to a network file location for migration to Content Server.
- PST Export (XLSX)** – Export the unique subset of messages you wish to migrate after cleansing your spreadsheet and saving as a XLSX
- Mail Tree** - Extract a complete set of your exported objects to create a simple XLSX load sheet with no xml, no SQL and no scripting required
- Mail Load** – Load your messages into Content Server XLSX complete with categorization and RM Classifications from a single spreadsheet

For more Information Contact: -



Blubaker Limited

7 Queens Gardens
Aberdeen, Scotland
AB15 4YD
Tel : +44 1224 619202
info@blubaker.com

opentext™ Partner
Technology Registered